



Letaba Technical and Vocational Education and Training College



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2018/19 STUDENTS INTERNSHIP PROGRAMME

Letaba TVET College invites unemployed South Africans who are between the ages of 18-35 to apply for the **2018/19** Internship Programme. **APPLICATIONS:** Please forward your application, quoting the Reference Number to: The Principal, Letaba TVET College, Private Bag X4017, Tzaneen, 0850 or Hand deliver at: 1 Claude Wheatley Street, Tzaneen, Reception area. Successful candidates will receive a stipend of **R 2 250.00** per month.

CLOSING DATE: 20 July 2018, Time: 13h00.
ENQUIRIES: Mr M Manamela/ Mr MF Ramalepe
TELEPHONE:015 3075440

CONDITIONS: Applications must be submitted on a Z83 form obtainable from any Public Service Department and must be accompanied by a comprehensive CV, certified copies of qualifications and an Identity Document. Candidates must not have previously served as Interns in the Public Service. Correspondence will be limited to successful candidates only. Applications received after closing date and those which came through fax or email will not be considered.

Preference will be given to former Letaba TVET College students and People with disabilities.

UNIT / FIELD OF EXPOSURE	QUALIFICATION	DURATION	REFERENCE
<u>Electrical Infrastructure Construction (5 posts)</u> <ul style="list-style-type: none"> Assist in electrical repair Assist in electrical maintenance Assist in electrical installation (wiring) 	NCV Level 4 : Electrical Infrastructure Construction	12 Months	LET/22/06/2018
<u>Engineering and Related Design (5 posts)</u> <ul style="list-style-type: none"> Assist in automotive repair Assist in automotive maintenance Assist in Engine assemble and disassembly Assist auto electric repair (diagnostic) and starter repairs, alternator repairs etc Assist in alignment and balancing of tyres 	NCV level 4: Engineering and Related Design	12 Months	LET/23/06/2018
<u>Civil Engineering and Building Construction (8 posts)</u> <ul style="list-style-type: none"> Assist .in the construction of roof truss Assist in the installation of a ceiling Assist in the installation of kitchen unit Assist in the laying of bricks' Assist in the mixing of concrete and putting in the tranches Assist in installation of floor tiles Assist in the plumbing related activities 	NCV level 4: Civil Engineering and Building Construction	12 Months	LET/24/06/2018
<u>Generic Management (5 post)</u> <ul style="list-style-type: none"> Administering and processing of HR related transactions Coordinate Recruitment and Selection processes such as capturing applications, arranging shortlisting and interviews Assisting with leave administrations Sorting documents and filing them Assist with the activities of the organisation to ensure productivity Assist the organisation regarding the change management and transformation 	NCV level 4: Generic Management	12 Months	LET/25.06/2018